

Warren County Educational Service Center

Southwest Ohio Council of Governments Greater Ohio Virtual School 2020-2021

Anthem HDHP

Yearly Deductible

- \$2000 Single
- \$4000 Employee + Children
- \$4000 Family

Employer Contribution

- \$1000 Single
- \$1500 Employee + Children
- \$2000 Family

Maximum Contribution

- \$3550 Single
- \$7100 Employee + Children
- \$7100 Family

Employee Monthly Rates

- \$113.25 Single
- \$209.33 Employee + Children
- \$294.22 Family

Cash Option-Waive Health

- \$1300/yearly second pay in June and must be employed prior to October 1st

CVS Caremark

Prescription Card

- 800-202-1654

Delta Dental

- Employer pays 100%
- Print Card
www.toolkitsonline.com 800-524-0149

Unum Life

- \$25,000 Employer paid
- Additional Available

Retirement

STRS/State Teachers Retirement System

275 East Broad Street
Columbus, Ohio 45215
888-227-7877

www.strsoh.org

Employee 14% Employer 14%

SERS/School Employees Retirement System

45 North Fourth Street
Columbus, Ohio 45215
800-878-5853

www.ohsers.org

Employee 10% Employer 14%

Vacation Days -261 day contract

- 1st year 10 days
- 11th year 15 days
- 16th year 20 days

Personal Days

- Full Time - 3 days, Part Time - Pro-rated
- To be used for business that can only be conducted during work day
- Is not cumulative and cannot be used to extend vacation or holiday days.

Sick Days

- Full Time 1.25 days monthly (15 per year)
- Maximum 200 days

Leave Requests may be taken in ¼ day increments.

Employee Logins

www.warrencountyesc.com

Staff→Employee Links

- *Employee Webmail*
User Name ESC email address
FirstName.LastName@WarrenCountyESC.com
Password Warren1234
- *Staff Training Public School Works Select-District*
 1. Warren County ESC
 2. Southwest Ohio COG
 3. Greater Ohio Virtual School
- *Frontline (Time Sheets, Absences)*
Substitute Caller-User Name sent via email.
- Employee Kiosk
Pay slips, W2's
Select- District
 1. Warren County ESC
 2. Southwest Ohio COG
 3. Greater Ohio Virtual School
- Text Message Notification-
Calamity Days – Login and complete.

Mileage/Reimbursement

- Rate – IRS .575
- Paid Monthly Staff→Employee Links
- Calculated from worksite

YMCA-Jenni 513-932-1424 EXT 168

Live Check due to Prenote Process

2020 - 2021 Payroll Schedule

<u>PAY PERIOD</u>	<u>PAYDATE</u>	<u>PAYROLL DUE</u>
08-10-20 - 08-24-20	09-10-20	08-24-20
08-25-20 - 09-09-20	09-25-20	09-09-20
09-10-20 - 09-24-20	10-09-20	09-24-20
09-25-20 - 10-09-20	10-26-20	10-09-20
10-10-20 - 10-24-20	11-10-20	10-24-20
10-25-20 - 11-09-20	11-25-20	11-09-20
11-10-20 - 11-24-20	12-10-20	11-24-20
11-25-20 - 12-09-20	12-24-20	12-09-20
12-10-20 - 12-24-20	01-11-21	12-24-20
12-25-20 - 01-09-21	01-25-21	01-09-21
01-10-21 - 01-24-21	02-10-21	01-24-21
01-25-21 - 02-09-21	02-25-21	02-09-21
02-10-21 - 02-24-21	03-10-21	02-24-21
02-25-21 - 03-09-21	03-25-21	03-09-21
03-10-21 - 03-24-21	04-09-21	03-24-21
03-25-21 - 04-09-21	04-26-21	04-09-21
04-10-21 - 04-24-21	05-10-21	04-24-21
04-25-21 - 05-09-21	05-25-21	05-09-21
05-10-21 - 05-24-21	06-10-21	05-24-21
05-25-21 - 06-09-21	06-25-21	06-09-21
06-10-21 - 06-24-21	07-09-21	06-24-21
06-25-21 - 07-09-21	07-26-21	07-09-21
07-09-21 - 07-24-21	08-10-21	07-24-21
07-25-21 - 08-09-21	08-25-21	08-09-21

Worker's Compensation

- Contact Immediate Supervisor
- Contact Human Resources – Dawn.Schroeder@WarrenCountyESC
- Complete a first injury report and witness statement – www.warrencountyesc.com under employee links and public school works
- Approved locations
Atrium Hospital – Middletown
Bethesda Care Arrow Springs-Lebanon

403-b, 457 Providers

Voya Retirement & Annuity Co.
800-584-6001

Equitable (AXA)
800-628-6673

American Fidelity Assurance Co
800-662-1113

Plan Member, ING
800-874-6910

Great American Financial
513-412-1585

Ohio Public Employees
Deferred Comp Program
877-644-6457

FMLA

- 1 year of employment to qualify and 1250 hours
- Contact HR Department
Connie.Burton@WarrenCountyESC.com

Payroll Specialist-

GOVS - Karla.Dunlap@WarrenCountyESC.com

WCESC – Laura.Ford@WarrenCountyESC.com

COG Full Time Employees – Katie.Zimmerman@WarrenCountyESC.com

COG Substitutes – Julie.Blackburn@WarrenCountyESC.com