

Warren County Educational Service Center

Southwest Ohio Council of Governments Greater Ohio Virtual School 2017-2018

Anthem HDHP

Yearly Deductible

- \$2000 Single
- \$4000 Employee + Children
- \$4000 Family

Employer Contribution

- \$1000 Single
- \$1500 Employee + Children
- \$2000 Family

Maximum Contribution

- \$3350 Single
- \$6650 Family

Employee Monthly Rates

- \$83.22 Single
- \$153.83 Employee + Children
- \$216.21 Family

Cash Option-Waive Health

- \$1300/yearly second pay in May

*American Fidelity
877-518-2337

CVS Caremark

Prescription Card

- 800-202-1654

Delta Dental

- Employer pays 100%
- To Print Card
www.toolkitsonline.com
- 800-524-0149

Assurant Life

- Employer pays 100%
- \$25,000
- Additional Available

Retirement

STRS/State Teachers Retirement System

275 East Broad Street
Columbus, Ohio 45215
888-227-7877

www.strsoh.org

Employee 14% Employer 14%

SERS/School Employees Retirement System

45 North Fourth Street
Columbus, Ohio 45215
800-878-5853

www.ohsers.org

Employee 10% Employer 14%

Vacation Days -261 day contract

- 1st year 10 days
- 11th year 15 days
- 16th year 20 days

Personal Days

- Full Time - 3 days , Part Time - Pro-rated
- To be used for business that can only be conducted during work day
- Is not cumulative and cannot be used to extend vacation or holiday days.

Sick Days

- Full Time 1.25 days monthly(15 per year)
- Maximum 200 days

Leave Requests may be taken in ¼ day increments.

Employee Logins

www.warrencountyesc.com

Staff→Employee Links

- *Employee Webmail*
User Name ESC email address
FirstName.LastName@WarrenCountyESC.com
Password Warren1234
- *Staff Training Public School Works*
Select-District
 1. Warren County ESC
 2. Southwest Ohio COG
 3. Greater Ohio Virtual School
- *AESOP/Frontline/ Absence Mgmt.*
Substitute Caller-User Name sent via email.
- *Employee Kiosk*
Pay slips, W2's
Select- District
 1. Warren County ESC
 2. Southwest Ohio COG
 3. Greater Ohio Virtual School
- *Text Message Notification- Calamity Days – Login and complete.*

Mileage/Reimbursement

- Rate – IRS .535
- Paid Monthly
- www.warrencountyesc.com
Staff→Employee Links
- Calculated from worksite

2017 - 2018 Payroll Schedule

<u>PAY PERIOD</u>	<u>PAYDATE</u>	<u>PAYROLL DUE</u>
08-11-17 - 08-25-17	09-11-17	08-25-17
08-26-17 - 09-11-17	09-25-17	09-11-17
09-12-17 - 09-25-17	10-10-17	09-25-17
09-26-17 - 10-10-17	10-25-17	10-10-17
10-11-17 - 10-25-17	11-10-17	10-25-17
10-26-17 - 11-10-17	11-24-17	11-10-17
11-11-17 - 11-24-17	12-11-17	11-24-17
11-25-17 - 12-11-17	12-26-17	12-11-17
12-12-17 - 12-26-17	01-10-18	12-26-17
12-27-17 - 01-10-18	01-25-18	01-10-18
01-11-18 - 01-25-18	02-09-18	01-25-18
01-26-18 - 02-09-18	02-26-18	02-09-18
02-10-18 - 02-26-18	03-09-18	02-26-18
02-27-18 - 03-09-18	03-26-18	03-09-18
03-10-18 - 03-26-18	04-10-18	03-26-18
03-27-18 - 04-10-18	04-25-18	04-10-18
04-11-18 - 04-25-18	05-10-18	04-25-18
04-26-18 - 05-10-18	05-25-18	05-10-18
05-11-18 - 05-25-18	06-11-18	05-25-18
05-26-18 - 06-11-18	06-25-18	06-11-18
06-12-18 - 06-25-18	07-10-18	06-25-18
06-26-18 - 07-10-18	07-25-18	07-10-18
07-11-18 - 07-25-18	08-10-18	07-25-18
07-26-18 - 08-10-18	08-24-18	08-10-18

Worker's Compensation

- Contact Immediate Supervisor
- Contact Human Resources – Connie.Burton@WarrenCountyESC
- Complete a first injury report and witness statement – www.warrencountyesc.com under employee links and public school works
- Approved locations
Atrium Hospital – Middletown
Bethesda Care Arrow Springs-Lebanon

403-b, 457 Providers

Voya Life
800-451-4702

American Funds/Edward Jones
800-831-8757

AXA Equitable
513-894-9600

Oppenheimer/Pacific Life
877-748-3789

Plan Member, ING
800-800-1228

National Educational Services
513-276-9355

Ohio Public Employees
Deferred Comp Program
877-644-6457

FMLA, SICK LEAVE BANK

- 1 year of employment to qualify
- Contact HR Department
Connie.Burton@WarrenCountyESC.com

Payroll Specialist-

GOVS - Karla.Dunlap@WarrenCountyESC.com
WCESC – Laura.Ford@WarrenCountyESC.com
COG – Jeri.Murray@WarrenCountyESC.com